



Work/Survey Request Form

Please fill out this form and return it by mail, email or fax to:

COASTAL CONSULTANTS, P.C.
3523 West Hundred Road,
Chester, VA 23831
Phone: (804) 751-9097
Fax: 1-866-731-1934 (or call for local #)
E-mail: info@coastalpc.com

Date of request: _____

Contact Information:

(if filling out electronically, use tab key or mouse-click to advance through form; do not use "enter" key before or after data entries)

Name: _____	Title: _____
Organization: _____	E-mail: _____
Address: _____	Billing/Mailing Address: _____
(Address:) _____	_____
City: _____	_____
State: _____	_____
Zip Code: _____ - _____	_____ - _____
Phone: () - _____	FAX: () - _____

Primary service requested (select from drop-down menu box –next, but check any/all that may apply below): Land Surveying

Date we may begin work after contract is signed: _____	Format of 'Deliverables' (work product) expected: _____	Date 'Deliverables' required (Due): _____
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Project Location / Property Information:		
General project route, limits & termini and/or Addresses: _____		
City/County & Zip Code City/CO: _____ Zip Code: <input type="text"/>	Subdivision & Section/Block/Lot Subdiv: _____ Sec: <input type="text"/> Block: <input type="text"/> Lot: <input type="text"/>	Tax Map-Parcel and/or GPIN # ID _____

Interested in the following Services (check/click-on as many as may apply):

LAND SURVEY	<input type="checkbox"/> Boundary Survey <input type="checkbox"/> ALTA/ACSM Land Title Survey <input type="checkbox"/> Topographic Survey <input type="checkbox"/> Mortgage Survey <input type="checkbox"/> Elevation Certificate <input type="checkbox"/> Property Line marking <input type="checkbox"/> As-Built Survey <input type="checkbox"/> Construction Staking / Layout <input type="checkbox"/> Utility Line Location Survey <input type="checkbox"/> Other (<i>please specify</i>) _____
UTILITY ENGINEERING	<input type="checkbox"/> Preliminary utility engineering: project evaluation/conflict analysis consultation and/or performance of various prelim. engineering functions & activities –e.g., attending meetings as organization's liaison or agent <input type="checkbox"/> Utility relocation alignment/routing proposal <input type="checkbox"/> Natural Gas installation/facility adjustment design engineering & Plan submittal coordination <input type="checkbox"/> Utility relocation design / Utility easement coordination <input type="checkbox"/> Utility construction coordination <input type="checkbox"/> 2-D CADD work / CAD manipulation; Plan/Plan Set or Design Drawing generation <input type="checkbox"/> Other related utility engineering activity (<i>please specify</i>) _____
RIGHT-OF-WAY / EASEMENT	<input type="checkbox"/> General easement or property Court research <input type="checkbox"/> Generic, * uncertified Title research (*Coastal Consultants, P.C. is not, and does not operate as, a 'Title Company') <input type="checkbox"/> Coordinate easement/property/land use issues <input type="checkbox"/> Coordinate or act as client agent for easement acquisitions/quitclaims/releases <input type="checkbox"/> CAD Plat work; Plat, Property or Subdivision Drawing generation <input type="checkbox"/> Other related ROW / Easement activity (<i>please specify</i>) _____

Additional details; special instructions/conditions; work restrictions; or other comments about your project you would like to convey to us: _____

RESIDENTIAL SURVEYS

What is a survey? Below are the descriptions of a few common types of Land Surveys:

Boundary Survey: A survey performed for the express purpose of locating, describing and mapping the boundaries and corners of the subject parcel of land.

Mortgage / Location Survey: A survey which meets the needs for title insurance. The survey plat must show particular information per public record, field locations and as required by State Regulations.

Subdivision Survey: A Survey for the division of any lot or tract of land into smaller lots, with a plat conforming to the county ordinances for said division.

Topographic Survey: A survey performed to locate natural and man-made features such as the contour (elevations) of the land, streams, buildings, roadways, fences, etc.

When do you need a survey? A survey should be performed when any of the following situations arise:

- Title (ownership) of the land is to be transferred and the land is not clearly defined by public records, description, or location on the surface of the earth.
- The land is to be sub-divided by a contract, deed, court order, or desire of the owner.
- Improvements are to be constructed on the property, such as buildings, roads, fences, etc.
- There is a property line dispute between you and your neighbor or you believe someone has built an encroachment onto your land.
- You have a reason to believe the legal description or physical monument(s) defining your property is incorrect.

COMMERCIAL SURVEYS

Below is a list of some of the types of Commercial Survey Services we can provide:

- **Construction Staking**

Site Layout
Roadway
Building Layout
Utilities
Subdivisions
Curb and Gutter / Storm
Clearing Limits

- **Design Surveys**

Topographic Survey for Land
Development
ALTA/ACSM Land Title Survey
Volume Quantities
As-built
Photogrammetric Control

- **Boundary Survey**

Right-of-way/Easement
Large Acreage
Lot Surveys
Property Location Survey

- **Elevation Certificates (FEMA)**

- **CAD Mapping/Plans**